

Programme Manager

Who we are:

As a [knowledge organization](#) we develop meaningful, effective solutions so that all children, can grow up in safe, loving and nurturing environments and lead happy lives. We care for their social and emotional well-being and rights. We support children, families and communities to strengthen their relationships, and to jointly explore, learn and develop.

As we focus on a wide spectrum of ages and on various problems, we are able to make bridges across different developmental stages in childhood, from infancy to adolescence, and thus improve the quality and impact of programmes addressing the problems children and young people face.

We also aspire to be the best employer you could possibly wish for. We work hard on creating a positive and inclusive work environment. If you do not tick all the boxes below but feel strongly that this is a job for you we challenge you to take your best shot at convincing us.

Who You are:

- 'I have never tried that before, so I think I should definitely be able to do that.' attitude.
- Fearless personality, boundless optimism and desire to change the world.
- Passionate, in creating an inclusive and safe environment for children and young people.
- Proactive and conscientious, providing complete follow-through on areas of responsibility.
- Motivated and curious.
- Capacity to lead thinking and execution at a strategic as well as operational level.
- Willing and able to travel to (insecure) ICDI programme destinations.

What You bring to the table:

- A Master's Degree or equivalent academic qualification in a relevant field of study: early childhood studies; educational policy; social policy.
- Expertise in the early childhood field.
- Knowledge of applied research methods.
- Experience with training methodologies targeting practitioners and policy makers.
- At least 5 years of designing and managing international programs.
- Affinity with the following themes of cross-sectoral approaches, community-based services, playful learning.
- Fluency in English. Knowledge of other languages is an advantage.
- Excellent writing skills in English.

What we offer:

- A part-time position (60-80%) of [Programme Manager](#), based in Leiden, The Netherlands.
- 1 year contract with future prospects.
- Gross (full time) monthly salary range of €3111 - €3870 based on relevant experience and education.
- 36 hrs working week.
- 25 days of annual leave (full time).
- Flexibility of working hours and a balanced mix of office and remote work.
- Our belief in the balance of life and work.

In this position you will have an opportunity to:

- Coordinate programme initiatives and contribute to increasing the innovation, efficiency and effectiveness of ICDI's programmes.
- Coordinate and carry out activities aimed at building capacity and providing technical assistance that meet the needs of ICDI's partners and clients.
- Design and deliver capacity building trajectories, and write scientific studies, policy briefs, manuals/guidebooks.
- Develop new programme activities and contribute to programme-specific fundraising activities.
- Promote ICDI's professional capacity to potential clients, new partners and new donors.
- Lead reporting to donors for the selected programme initiatives.

Please note: Only candidates with permission to work in the EU will be considered at this point in time. All new hires will be required to sign and abide by the Code of Ethics and ICDI's Child Protection Policy as a condition of employment. Background checks are part of our hiring procedures.

How to apply:

Please send us your letter of motivation with your CV to [Asia Koerten: asia@icdi.nl](mailto:asia@icdi.nl). Deadline for applications is [January 3rd, 2022](#).

First round of interviews will take place between January 10th and January 14th.

www.icdi.nl

